

GreenMount Board of Trustees Minutes

October 22, 2020

Board members present remotely: Shannon Snow, Angelo Otterbein, John Abell, Tracy Pietrzak, Suzanne Brockman, Kelley Gludt, Emily Levenson, Jennifer Malloy, Sharon Metzler-Baron, Colm O'Comartun, Natalie Pope, Carlos Rodriguez, Megan Roth, Amy Scott, Catherine Stokes

Others present remotely: Liz Dover

Board members were sent the Admissions and Development Reports to be independently reviewed prior to the meeting.

Minutes: *Action* - The October 1, 2020 meeting minutes were approved without corrections.

Financial Statements Review: John reviewed the financial statements. The financial snapshot shows our income and expenses are overall comparable to prior years. The cumulative surplus/deficit position reflects a small increase from last year. The changes in the cumulative cash amounts continue to reflect the prior reallocation of funds into different accounts, but are in line with the July numbers. Profit and Loss Statements show we are at 25% of the year and the total income is at 28-29%, expenses are at 23% of budget. There was a question about the actual vs budgeted immersion trip income which reflected one student who will not be attending the trip, and John will look into how the money is collected vs documented on the P&L. The only change on the balance sheet reflected net income. There was a question about the classroom renovations and how they will be documented on the balance sheet, John reported it will be listed under fixed assets next year.

COVID Task Force Update: A majority of the meeting was spent on this topic. Jen Malloy reviewed the revised matrix. In the last meeting the task force discussed the need for the matrix to be more fluid given the ever changing nature of COVID. The revised matrix allows some visitation on campus for admissions as well as for some CO-OP activities. They also discussed the need to finalize specifics for in person learning including the need for smaller committees to make recommendations for specific protocols. The committees will need to discuss multiple details such as technology, testing, and the plan if someone gets sick. Liz will send out another survey to families to estimate numbers of those interested in returning to school, which will help in planning. For the most part teachers want to be back in school, but Liz will be reaching out to each faculty member individually to discuss specific plans. The data the task force is collecting and reviewing regarding positivity rates will be posted on the parent portal for all families to have access to the same information.

There was a question about Liz's discussions with other schools. Liz has been talking with local heads and the heads of small schools. There have been more positive cases in high schools than in lower and middle schools. However, children in the lower schools get sick more often and that can result in an entire grade/pod being closed for several days. There was a question about reopening after the holidays with a potential increase in cases. Liz recognizes that re-opening would only work if the numbers stay the same but wants a plan in place. Liz discussed her concern with students' emotional states and how their mental health also needs to be addressed. There were a lot of questions and discussions about different needs and scenarios, including budgeting for COVID expenses.

DEJI Committee Update: The committee created a draft diversity statement to share with the admissions team and this draft was sent to board members prior to the meeting. We briefly reviewed the statement and the committee welcomes any comments/feedback.

Head of School Report: Liz discussed many of her updates during the COVID task force discussion. She also expressed concern for our teachers - they are doing their best but online teaching requires more work. Liz requests help from the board to express gratitude to the teachers in several ways. We discussed other ideas to offer support, potentially organized by class parents.

The meeting ended with a planned Executive Session.